



Application form for DD/PO Issuance

Branch: _____

Date : _____

Please arrange to debit my/ our account number.....held in the name(Account Name)..... or as per attached duly filled up cheque number..... for Rs.....(in words)..... :

DD/PO Issuance

Sr No	In Favour of	Payable at	Amount

Reason of DD/PO issuance in case NRE / NRO account to be debited:

Customer's / Authorised Personnel's Signature/s (Stamp if Firm/Company).....

Please hand over draft to bearer whose signature is attested below:

Bearer's Signature.....

Attested by the Customer / Authorised Signatory.....

For Office Use only			
Receipt Time _____ Entry Time _____ Auth Time _____	Transaction Inputted By	Stamp	Signature
Request In person /Fax/Email /Bearer/Courier /E Request (Tick)	Transaction Authorized By	Stamp	Signature
Transaction Reference no _____			

Version December, 2017

Customer Acknowledgement
Received application for DD/PO Issuance of amount Rs. _____ For account number _____

Date : _____ Time _____

Customers will be guided by the Terms and Conditions mentioned in the form.

**Terms & Conditions
For Draft /Pay order issuances**

Barclays Bank PLC,(hereinafter referred as “ Barclays Bank”) shall not be liable to act on incomplete information furnished by the Customer in this Instruction Form (the “Instructions”).

- The instructions, once issued, shall be final and irrevocable and the customer understands that the customer shall not be entitled to withdraw the same under any circumstances.
- The Customer shall be solely liable and responsible for the correctness of all information pertaining to the beneficiary and the transactions. The Customer acknowledges that Barclays Bank shall not be in a position to verify such information regarding the beneficiary.
- The Customer acknowledges and understands that the transaction includes various counter-parties. The Customer hereby confirms that he shall not hold Barclays Bank liable or responsible for delays/deficiencies in settlement of the transaction due to system constraints, actions of other parties or any other circumstances beyond the control of Barclays Bank.
- The Customer shall ensure to countersign any alt alterations made by the Customer in the Instruction Form and shall be solely liable for the same.
- The Customer should ensure that there are sufficient funds in the customer’s account at the time of submitting this Instruction.
- All payment instructions should be checked carefully by the remitter, specially the name of beneficiary and the account number.
- The Customer also understands that Barclays Bank may amend the above terms and conditions, at any time, and such amended terms and conditions will thereupon apply to and be binding on the Customer.
- These Instructions are governed by and subject to laws in effect from time to time in India.
- The Customer understands and agrees that a stop payment or a cancellation of the demand draft issued by Barclays pursuant to this application will be accepted only if the application for stop payment or a cancellation is accompanied with the demand draft in its original and physical form. If the original and physical form of the demand draft is not available, the Customer agrees to comply with the procedure and execute all such documents as Barclays may prescribe including but not limited to an indemnity and no objection from the beneficiary of the concerned demand draft.

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