



## POSITIVE PAY INFORMATION FORMAT

Date:

To

The Manager  
Barclays Bank PLC  
801-808, Ceejay House  
Shivsagar Estate  
Dr. Annie Besant Road,  
Worli, Mumbai, India  
400018

Please register the following cheques under 'Positive Pay System' .

Cheque Details	Explanation	Sample Information
DRAWEE ACCOUNT NUMBER	This is your Barclays Bank Account No as mentioned on the cheque	000000000003
SERIALNUMBER	This is the cheque number	90909
ISSUEDATE	Cheque Date	DD/MM/YYYY
AMOUNT		0.00
TRANSACTIONCODE	2 or 3 digit code found on MICR code area bottom of the cheque	31
DRAWEEBANKNAME	This will be Barclays Bank India	Barclays Bank India
DRAWEEBRANCHROUTINGNUMBER	MICR code printed at bottom of the cheque	123456
PAYEENAME	Payee name as mentioned on the cheque	ABC Corporation Ltd.
SAN	This is an optional Field. This is the short account number given at the bottom of the cheque leaf.	23456
OPTIONAL1		
OPTIONAL2		
OPTIONAL3		

Signed

(Authorised Signatory/s)  
Company Stamp

**Note: Customers who have submitted the email indemnity to the Bank, may also submit the above information through their registered email IDs as per existing arrangement.**

***Terms and Conditions***

- The Bank will rely upon information given by the customer and the Bank will not be liable for any delays in the processing of cheques on account of any incorrect information provided to the Bank.
- The Bank will not be responsible for any losses or delays which may be caused by any circumstances beyond its control, or for any act, omission, neglect, default, failure or insolvency of any correspondents, agents or their employees or any third party systems.

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