



Application Form for Demand Draft (DD)/Pay Order (PO) Issuance

Branch : \_\_\_\_\_

Date : \_\_\_\_\_

Please arrange to debit my/our account number..... held in the name (Account Name) ..... or as per

attached duly filled up cheque number..... for Rs..... (in words) .....

DD/PO Issuance

Sr No	In Favour of	Payable at	Amount

Reason of DD/PO issuance in case NRE / NRO account to be debited: .....

Customer's/Authorised Personnel's Signature/s (Stamp if Firm/Company) .....

Name/s of Authorised Signatory(ies) .....

Please hand over the DD/PO to the bearer whose signature is attested below:

Bearer's Name .....

Bearer's Signature..... Attested by the Customer/Authorised Signatory(ies).....

Customer Acknowledgement

Received application for DD/PO Issuance of amount Rs. \_\_\_\_\_ For account number \_\_\_\_\_

Date: \_\_\_\_\_ Time \_\_\_\_\_

Customers may please refer to the Terms and Conditions in the form.

**Terms and Conditions**  
**For Demand Draft /Pay order issuances**

Barclays Bank PLC ("Barclays Bank") will not act on incomplete information furnished by the Customer in this Instruction Form (the "Instructions").

- Once the Instructions issued by the Customer have been acted upon by Barclays Bank, the Customer understands that Barclays Bank may not be able to act on any cancellation or countermending instructions from the Customer and Barclays Bank shall not have any liability in this respect.
- The Customer shall be solely liable and responsible for the correctness of payment instructions including all information pertaining to the beneficiary and the transactions. The Customer acknowledges that Barclays Bank shall not be in a position to verify information regarding the beneficiary.
- The Customer acknowledges and understands that the transaction may include various counterparties and/or intermediaries. The Customer hereby confirms that Barclays Bank will not be liable or responsible for delays/deficiencies in settlement of the transaction due to system constraints, actions or omissions of other parties or any other circumstances beyond the control of Barclays Bank.
- The Customer shall countersign any alterations made by the Customer in the Instruction Form and shall be solely liable for the same.
- The Customer shall ensure that there are sufficient funds in the Customer's account at the time of submitting this Instruction.
- The Customer understands and accepts that a stop payment or a cancellation of the demand draft/ pay order issued by Barclays Bank pursuant to this application will be accepted only if the application for stop payment or a cancellation is accompanied with the original demand draft/pay order. If the original demand draft/pay order is not available, the Customer agrees to comply with the procedure required by Barclays Bank and execute all such documents as Barclays Bank may prescribe including but not limited to an indemnity and no objection from the beneficiary of the concerned demand draft/pay order.
- The Customer also understands that Barclays Bank may amend these terms and conditions, at any time, and such amended terms and conditions will thereupon apply to and be binding on the Customer.
- These Instructions are governed by and subject to the applicable laws and regulations in effect from time to time in India.