

# Process for claim of Unclaimed Deposits / Inoperative Account

As per RBI circular - RBI/2011-12/389 DBOD.No.Leg.BC. 81 /09.07.005/2011-12 February 7, 2012 the list of unclaimed deposits / inoperative accounts which are unclaimed / inoperative for ten years or more has been displayed on Bank's website. Also, the information on the process of claiming the unclaimed deposit/activating the inoperative/dormant account and the necessary forms and documents for claiming the same needs to be displayed.

#### **Claim Process**

#### I) Claim by self

•Customer can visit the nearest branch of Barclays Bank and submit the Unclaimed Deposits claim Form (Annexure 1) duly filled and signed, along with latest valid Identity & address proof document or any other documents as required by the Bank.

# II) Claim by legal heir / nominee

- For claim process, legal heir/nominee can visit the nearest branch and submit the Unclaimed Deposits claim form (Annexure 1) duly filled and signed, along with following documents.
- Valid Identity proof & current residential address of the claimant along with Copy of death Certificate.
- Any other documents as required by the Bank.

### III) Claim by non-individuals

For claim of non-individual accounts, please submit the Claim form on Company's letter head duly signed by authorised signatories along with valid identity proof, current residential address or any other documents as required by the Bank. **Note:** Please carry original documents for verification. For any further clarification you may visit your nearest Barclays Bank branch.

# Annexure 1

**Unclaimed Deposits / Inoperative Accounts - Claim Form** Date: The Branch Head Barclays Bank Branch Dear Sir / Madam, I/we, in the capacity of Self /Nominee/Legal Heir Others (please specify)\_\_\_\_\_\_ request for settlement of claim, for Deposits account(s) held with your Bank as per below details: Claim details -Name of the customer (s)-Address of the customer-Account No. /Customer ID-Any other information available related to unclaimed deposit/inoperative a/cs-I/we understand that, the claim will be settled post due diligence and authentication of documents and the claim, as per bank's process & policy. I/we agree to provide any further information related to me/us as required by the bank. Yours faithfully,

Name:\_\_\_\_\_ Signature:\_\_\_\_\_

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Customer Acknowledgment slip(to be filled in by Bank official)	
Date :/	
Received a request from Mr./Mrs./Ms./claiming unclaimed Deposits / Inoperative Accounts.	for
Barclays BankBranch	
Signature of Bank Official with Bank seal	